

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES AUGUST 25, 2026

11:30 AM - 12:50 PM

MH-141

Present: Bruschke, Childers, Dabirian, Gradilla, Graewingholt, Jarvis, Kleinjans, Mallicoat, Milligan, Swarat, Valdez

I. CALL TO ORDER

- Chair Dabirian called the meeting to order at 11:33am.

II. URGENT BUSINESS

- This might be an IT issue, but when you have a position to search, IT is requesting various things from your professional organization to show that their website and all their things are accessible which is holding people up from being able to post their positions, which is a problem when you consider they worked all summer on it and their deadline is coming up.

Q: Can we ask the Provost about this when he comes?

A: This is an IT problem. I will speak with VP Manriquez and VP McCullough about this.

Q: Why is there no wait list for courses that have co-requisites? This is a huge issue for marketing.

A: Oracle is broken.

Q: Was this the case for last year, too?

A: Yes. Bring it to IT. We cannot fix it. Oracle has to be the one to fix it. The CO is aware of this and there are reports that they are working on it.

Suggestion:

Chair Dabirian to discuss this issue with VP Manriquez.

III. ANNOUNCEMENTS

- (Valdez) I need coverage for the Graduate Education Committee meeting this Friday from 2-4pm. There is a Zoom option.
(Jarvis) I can cover.
- (Swarat) This is the Year 2 report of the Strategic Plan, and it is a happy report. As you can see, many of the outcomes are being achieved steadily.
- The Executive Committee went into Executive Session.
- (Graewingholt) I need coverage for the Academic Technology & Library Committee meeting on November 2nd from 11am-12pm.
(Valdez) I can do it.
- (Childers) The CSU put out a Call for Proposals for what they are calling the Bachelor's Degree Innovation Catalyst Grant. It is a \$25,000 grant to put together a 90-unit degree bachelor's degree proposal. There are 3 proposals that are allowed per campus. They have to be approved by the Provost.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes 8-18-26 (draft) – *forthcoming*

V. CHAIR'S REPORT

- I met with the Provost yesterday and brought up the retreat topics that we discussed. What we landed on was looking at student success and retention. We will look at what the Chancellor's Office and our campus want to do on the aspects of retention for faculty and classrooms. We discussed looking at curriculum, administrative barriers, and financials. We will establish a sub-committee to look into these items.
- I discussed some UPS documents with the Provost and 210.070 will go back to FAC. We will get input from lecturers and have Matt bring our concerns to the chair to incorporate them and bring it back to the Senate floor.
 - The Executive Committee had an extensive discussion on this matter.
- Thank you to those of you who came to the New Faculty Welcome Reception at the President's house.

VI. PROVOST REPORT – 12:30 PM

- Dean Searches
(Valdez) Can we have an update on the searches so we can begin drafting the call?
(Walker) I have to meet with my Cabinet colleagues to figure out a few other folks because all that was done over the last year was really the Senate appointing people. Once we do that, we will get these started.
- Financial Aid
(Jarvis) Students are freaked out on Reddit regarding financial aid. Have we been extending grace and not disenrolling?
(Walker) The last disenrollment deadline was the 19th and I believe on the 20th, we did have disenrollment and it was only 169 people.
(Jarvis) I think there was an issue with communicating to the students because they are fearful they are going to be disenrolled.
(Walker) There are some that are fearful that are going to be disenrolled, but they have a balance of zero. There are two equally difficult problems to solve, which is communication and understanding of financial aid and student business services, and the payments.
(Dabirian) Students were saying that financial aid was a week late with sending an email out and some students never got the email. I think what you can bring to them is to be more proactive with their communication, especially if things are delayed.
(Swarat) I was told the website was not updated, but then the most updated information was via Instagram, so students on Instagram are saying one thing, but the website said something else, which caused confusion.
- Donor Funding
(Graewingholt) Regarding financial billing, was the new elephant totally donor-funded or did we pay for some of that?
(Walker) I do not have an answer for that but let me talk to our folks and find out.
- UPS 210.070
(Dabirian) We discussed that UPS 210.070 will go back to FAC, so Matt will be taking that back with our comments.
(Walker) I would love to have that work out in a way that the workload goes down for everybody. I will say that the concerns I have from being a department chair and then having been involved in evaluations is for the lecturers. I think we need to really think carefully about balancing the workload in what the outcome of those evaluations can be. We need to balance those issues - the workload and the outcomes - so that we do right by both our lecturers and by our department chairs.
(Dabirian) I will ask Michelle Tapper and Natalie Bersig to be there for the discussion.
(Walker) It will be Jamie Yarnell now, not Natalie.
- AA/AS Fall 2026 Retreat
(Dabirian) We talked about student retention, and everybody agreed. We will get a committee together to start the next steps.

(Walker) I will say if we have happier and more satisfied employees, which means classrooms environments and office environments, and we do a good job with all those things, that puts a positive impact on our students. I appreciate the feedback and will bring it up.

➤ Accessibility and Faculty Searches

(Jarvis) We ran into a problem with Criminal Justice about getting things posted because IT was saying they cannot verify their association website.

(Mallicoat) I did get an e-mail that said that they needed an ACRV pack for all websites of the job postings, which is basically accessibility information for the professional association and external organizations.

(Walker) I thought this got sorted out with HR. I agree, this will be a problem for everybody. I will chat with Phenicia.

VII. STAFF REPORT

➤ No report.

VIII. UNFINISHED BUSINESS

8.1 AA/AS Annual Retreat, Fall 2026 – **October 2, 2026** / Topic: TBD

- Exec discussed the plan that was developed for the AA/AS Retreat and agreed to move forward with it.

I. NEW BUSINESS

8.1 AI Retreat – (Discussion item)

- Exec discussed the key points from the AI Retreat. Across the groups, three concerns recurred consistently: the difficulty of proving AI-based academic dishonesty, faculty workload pressure that AI is intensifying, and the need for a coordinated, campus-wide AI literacy requirement rather than isolated departmental responses. The following topics were noted:
 - Enforcement is nearly impossible without a clear, agreed-upon standard of evidence; faculty currently hesitates to report suspected AI misuse because they don't know what counts as proof.
 - A mandatory AI literacy requirement is broadly supported, but its form is unresolved: a 2-unit course, a UNIV 100 offering, a major prerequisite, and a library-led literacy requirement were all proposed, each with staffing and accreditation trade-offs.
 - AI is increasing faculty workload (redesigning assessments, grading "AI-resistant" work, learning new pedagogy) in ways the traditional teaching/research/service model doesn't account for. Professional development for Faculty? Can we use AI to reduce the workload for the faculty in the redesign? FDC tools and an assistant to support the faculty?
 - Online/asynchronous course modality is a specific flashpoint: groups want limited in-person exam components to curb misuse, but this requires testing-center space, staffing, and revisions to UPS 411.104.
 - RTP (retention/tenure/promotion) review needs its own AI-disclosure norms, distinct from student-facing integrity policy, with attention to equity impacts (e.g., ESL faculty, non-"top-tier" journals).
- Exec was tasked with the following questions for consideration:
 - Evidence should count as proof of unauthorized AI use, and who decides? Is it possible?
 - Should AI literacy be a university-wide requirement, a major-level requirement?
 - Should RTP-related AI disclosure be required only where a department has an explicit policy, to avoid penalizing voluntary disclosure?
- The Executive Committee had an extensive discussion on this matter.
- (Dabirian) I will create a charge, send it to Exec for review, then the Provost, and create a task force to develop an AI policy.

8.2 Cabinet Meeting Overview – (Discussion item)

8.3 Revisions to UPS 210.070 – Evaluation of Lecturers

- Exec agreed to send this document back to the Faculty Affairs Committee.

II. ADJOURNMENT

- Meeting adjourned at 12:56 pm.